PA-511 BUCKS COUNTY COC SCORING RUBRICS

FY2024 NOFO

Contents

2024 COC NOFO Scoring Rubric: New Projects

Section 2B. Experience

Working with and addressing the proposed populations housing and supportive services needs

0 Points	1 Points	3 Points	5 Points
This was not addressed in the applicant's response.	Applicant **states** they have experience	Applicant also **describes** their experience	Applicant also **provides examples** that illustrate their experience

Identifying and securing matching funds from a variety of sources

0 Points	1 Points	3 Points	5 Points
This was not addressed in the applicant's response.	Applicant **states** they have experience	Applicant also **describes** their experience	Applicant also **provides examples** that illustrate their experience

Developing and implementing relevant program system and services

0 Points	1 Points	3 Points	5 Points
This was not addressed in the applicant's response.	Applicant **states** they have experience	Applicant also **describes** their experience	Applicant also **provides examples** that illustrate their experience

Managing basic organization operations including financial accounting systems

0 Points	1 Points	3 Points	5 Points
This was not addressed in the applicant's response.	Applicant **states** they have experience	Applicant also **describes** their experience	Applicant also **provides examples** that illustrate their experience

Section 3B. Description

Describe the need for the project and how it will improve system performance

0 Points	1 Points	3 Points	5 Points
This was not addressed in the applicant's response.	Applicant **states** that there is a need and that the project will improve system performance.	Applicant also **describes** the need and how it will improve system performance.	Applicant also **provides data** on how the project will address the need and improve system performance.

Incorporation of persons with lived experience in design, planning and decision making

0 Points	1 Points	2 Points	4 Points
This was not addressed in the applicant's response.	Applicant **states** they will or have incorporated persons with lived experience in the design, planning, and decision making.	Applicant also **describes** how they will or have incorporated persons with lived experience **in one to two areas**: design, planning, or decision making.	OR Applicant also **describes** how they will or have incorporated persons with lived experience **in all three areas**: the design, planning, and decision making.

Describes project plan for addressing identified housing and supportive service needs			
0 Points	1 Points	2 Points	4 Points
This was not addressed in the applicant's response.	Applicant **states** they have a project plan.	Applicant also **describes** the project plan for **only one** component: identifying housing or supportive service needs.	OR Applicant also **describes** the project plan for **both** components: identifying housing and supportive service needs.
Identifies anticipated project outcomes			
0 Points	1 Points	2 Points	4 Points
This was not addressed in the applicant's response.	Applicant **states** the project will have positive outcomes.	Applicant also **describes either qualitative or quantitative** anticipated outcomes of the project.	OR Applicant also **describes both qualitative and quantitative** anticipated outcomes of the project.
Reduce unsheltered homelessness within the CoC			
0 Points	1 Points	2 Points	4 Points
This was not addressed in the applicant's response.	Applicant **states** the project will reduce **homelessness**.	Applicant also **describes** how the project will reduce unsheltered homelessness.	Applicant also **provides an estimate** of how much the project will reduce unsheltered homelessness.
Demonstrates meaningful coordination with other organizations (e.g. federal, state, nonprofit)			
0 Points	1 Points	2 Points	4 Points
This was not addressed in the applicant's response.	Applicant **states** project will coordinate with other organizations.	Applicant also **describes** how the project will coordinate with other organizations.	Applicant also **provides examples** of how the project will coordinate with other organizations.

Section 4. Coordinated Entry Participation	
100% of project entries will use the CoC's coordinated entry process	
0 Points	5 Points
No	Yes

Section 5. Housing First	
Project Commits does not commit to following a Housing First Approach	
-15 Points	0 Points
No	Yes

Section 3C.2b (Number of additional beds) Expansion of Services

EXPANSION PROJECTS	Expansion project will increase number of project households served by 10%			
	RRH & PSH			
	0 Points	1 Points	3 Points	5 Points
	Project will not increase number of households served	Expansion project will **increase** number of project **households** served **by 1%-5.99%**	Expansion project will **increase** number of project **households** served **by 6%-9.99%**	Expansion project will **increase** number of project **households** served **by 10%+**
	TH-RRH			
	0 Points	1 Points	3 Points	5 Points
	Project will not increase number of households served	Expansion project will **increase** number of **households** served by **1%-5.99% in RRH component**	Expansion project will **increase** number of **households** served **by 6%-9.99% in RRH component**	Expansion project will **increase** number of **households** served by at least one of the following: ☐ **10% more households in the RRH component** ☐ **10% increase in beds, or at least one additional bed, in the TH component**

Section 4B.2a Expansion of Services, New Projects

NEW PROJETS	New project will increase number of project households served by 10%			
	RRH			
	0 Points	1 Points	3 Points	5 Points
	Project will not increase number of households served	New project will serve **1-7 households**	New project will serve **8-14 households**	New project will serve **15+ households**
	PSH			
	0 Points	1 Points	3 Points	5 Points
	Project will not increase number of households served	New project will serve **1-2 households**	New project will serve **3-5 households**	New project will serve **6+ households**
	Joint TH-RRH			
	0 Points	1 Points	3 Points	5 Points
	Project will not increase number of households served	New project will serve at least one of the following: ☐ **1-7 households in RRH component** ☐ **1-2 household in TH component**	New project will serve at least one of the following: ☐ **8-14 households in RRH component** ☐ **3 households in TH component**	New project will serve at least one of the following: ☐ **16+ households in RRH component** ☐ **4+ households in TH component**

Section 4A.1. Housing and Services

Acknowledges the needs of the target populations

0 Points	1 Points	3 Points	5 Points
This was not addressed in the applicant's response.	The applicant **states** that the target population has needs	The applicant also **describes at least one** the needs of the target population.	OR The applicant **describes two or more** needs of the target population.

Includes a plan for assisting the target population in determining right type of housing

0 Points	1 Points	3 Points	5 Points
This was not addressed in the applicant's response.	The applicant **states** the project **has a plan** to determine the right housing fit for the needs of the that will be provided to participants that includes	The applicant also **describes a plan to address** the types of assistance that will be provided to participants	The applicant also **provides examples** of the types of assistance that will be provided to participants.

Includes a plan to set goals towards successful retention of permanent housing

0 Points	1 Points	3 Points	5 Points
This was not addressed in the applicant's response.	The applicant's plan **states** ☐ It will work with landlords to address possible issues and challenges ☐ The types of assistance and support it will provide to participants to overcome challenges ☐ That it will work with program participants to set goals towards successful <u>retention</u> of permanent housing	The applicant's plan also **describes** ☐ **How** it will work with landlords to address possible issues and challenges ☐ **How** the types of assistance and support it will provide to participants **will help to** overcome challenges ☐ **How** it will work with program participants to set goals towards successful <u>retention</u> of permanent housing	The applicant's plan also **describes** how it will address <u>safety planning for any clients experiencing Category 4</u> homelessness.

Section 4A.2 Coordination & Integration with Benefits and Services

Project describes a specific plan to coordinated and integrate with other mainstream health, social services, and employment programs for which participants may be eligible.

0 Points	1 Points	3 Points	5 Points
This was not addressed in the applicant's response.	The applicant **states** it will help program participants obtain benefits for which they are eligible.	The applicant also **describes a <u>specific plan</u>** for ☐ Obtaining and increasing employment income	The applicant **also addresses** ☐ How the specific plan will lead to successful exits from homelessness ☐ Describes the specific

		☐ Increasing non-employment income ☐ Helping participants to obtain social services ☐ Helping participants access healthcare benefits and resources	types of partners it will work with to obtain benefits for which participants are eligible ☐ Describes the specific types of benefits it will help participants access e.g. TANF, SSDI, Medicaid, childcare, etc.

Section 5 & 6: Financial Information

NEW PROJECTS

RRH & TH-RRH

Project is cost-effective - Budgeted costs are reasonable, allocable, and allowable.

0 Points	5 Points	7 Points
This was not addressed in the applicant's response.	Budgeted costs are reasonable given the number of proposed households and household types served	And the match is at least 25% (minus funds for leasing) and from an allowable funding type

Supportive services and admin costs account for no more than 40% of the total HUD assistance request

0 Points	3 Points
Supportive services and admin costs are 40% or more of the total HUD assistance request	Supportive services and admin costs are 39.9% or less of the total HUD assistance request

PSH

Project is cost-effective - Budgeted costs are reasonable, allocable, and allowable.

0 Points	7 Points	10 Points
This was not addressed in the applicant's response.	Budgeted costs are reasonable given the number of proposed households and household types served	And the match is at least 25% (minus funds for leasing) and from an allowable funding type

NOFO Priorities: Leveraging Housing Resources

Describe how project will utilize housing subsidies or subsidized housing units for at least 25% of anticipated program participants.

0 Points	5 Points
Applicant does not plan to leverage housing resources <u>or</u> any of the following: ☐ Subsidies or subsidized housing units will account for less than 25% of units ☐ Letter of commitment, contract, or other formal document is missing	Applicant describes how project (must include all 3) ☐ Will utilize housing subsidies or subsidized housing units for <u>at least 25%</u> of anticipated program participants for program. ☐ <u>Include letter</u>(s) of commitment, contract, or formal document demonstrating the number of subsidies or units being provided to support the project.

☐ Units will be subsidized with COC or ESG grant funding	☐ Units will not be subsidized with <u>COC or ESG</u>
Describe how the project will use healthcare resources to help individuals and families experiencing homelessness.	
0 Points	5 Points
Applicant does not plan to leverage healthcare resources <u>or</u> any of the following: ☐ Value of healthcare resources do not equate to a minimum 25% match of funding requested. ☐ Letter of commitment, contract, or other formal document is missing ☐ Does not describe in sufficient detail how the healthcare resources will help individuals and families experiencing homelessness.	Applicant describes (must include all 3) ☐ Value of healthcare resources being provided is <u>at least a 25% match</u> of funding requested. ☐ <u>Includes letter</u>(s) of commitment, contract, or formal document demonstrating the number of subsidies or units being provided to support the project. ☐ How project will use healthcare resources to help individuals and families experiencing homelessness.

Section 2B. Experience

Describe experience in performing the activities proposed in the application.			
0 Points	1 Points	3 Points	6 Points
This was not addressed in the applicant's response.	Applicant **states** they have experience	Applicant also **describes** their experience	Applicant also **provides examples** that illustrate their experience
Identifying and securing matching funds from a variety of sources			
0 Points	1 Points	3 Points	6 Points
This was not addressed in the applicant's response.	Applicant **states** they have experience	Applicant also **describes** their experience	Applicant also **provides examples** that illustrate their experience
Developing and implementing relevant program system and services			
0 Points	1 Points	3 Points	6 Points
This was not addressed in the applicant's response.	Applicant **states** they have experience	Applicant also **describes** their experience	Applicant also **provides examples** that illustrate their experience
Managing basic organization operations including financial accounting systems			
0 Points	1 Points	3 Points	6 Points
This was not addressed in the applicant's response.	Applicant **states** they have experience	Applicant also **describes** their experience	Applicant also **provides examples** that illustrate their experience

Section 3B. Description

Describe the need for the project and how it will improve system performance			
0 Points	1 Points	5 Points	10 Points
This was not addressed in the applicant's response.	Applicant **states** that there is a need and that the project will improve system performance.	Applicant also **describes** the need and how it will improve system performance.	Applicant also **provides data** on how the project will address the need and improve system performance.
Incorporation of persons with lived experience in design, planning and decision making			
0 Points	1 Points	3 Points	6 Points
This was not addressed in the applicant's response.	Applicant **states** they will or have incorporated persons with lived experience in the design, planning, and decision making.	Applicant also **describes** how they will or have incorporated persons with lived experience **in one to two areas**: design, planning, or decision making.	OR Applicant also **describes** how they will or have incorporated persons with lived experience **in all three areas**: the design, planning, and decision making.

Describes the design and implementation of the HMIS system			
0 Points	1 Points	3 Points	6 Points
This was not addressed in the applicant's response.	Applicant **states** they have a project plan.	Applicant also **describes** the project plan for **only one** component: identifying housing or supportive service needs.	OR Applicant also **describes** the project plan for **both** components: identifying housing and supportive service needs.
Identifies anticipated project outcomes			
0 Points	1 Points	3 Points	6 Points
This was not addressed in the applicant's response.	Applicant **states** the project will have positive outcomes.	Applicant also **describes either qualitative or quantitative** anticipated outcomes of the project.	OR Applicant also **describes both qualitative and quantitative** anticipated outcomes of the project.
Demonstrates meaningful coordination with other organizations (e.g. federal, state, nonprofit)			
0 Points	1 Points	3 Points	6 Points
This was not addressed in the applicant's response.	Applicant **states** project will coordinate with other organizations.	Applicant also **describes** how the project will coordinate with other organizations.	Applicant also **provides examples** of how the project will coordinate with other organizations.

Section 3C. Increased Functionality		
Expansion will increase HMIS functionality, or increase number or participating programs or agencies		
0 Points	3 Points	6 Points
Project **will not increase** HMIS functionality and **will not increase** number or participating programs or agencies.	Project **will increase** <u>at least one</u> of the following: ☐ Increase HMIS functionality ☐ Increase number of participating programs and/or agencies	Project **will increase** <u>both</u> of the following: ☐ Increase HMIS functionality ☐ Increase number of participating programs and/or agencies

Describe how the project will increase functionality of the current dedicated HMIS project				
0 Points	1 Points	3 points	6 Points	10 Points
This was not addressed in the applicant's response.	Applicant **states** project will increase functionality of the current dedicated HMIS project.	Applicant also **describes** how the project will increase functionality of the current dedicated HMIS project.	Applicant also **provides at least one example** of how the project will increase functionality of the current dedicated HMIS project.	Or, Applicant also **provides two or more examples** of how the project will increase functionality of the current dedicated HMIS project.

Section 4.1-4.4, 4.7

HMIS meets all current requirements		
Component	0 Points	1 Points
HMIS collects all required UDEs	No	Yes
HMIS produces all HUD-required reports and provides data as needed for HUD reporting.	No	Yes
HMIS produces all reports required by Federal partners	No	Yes
HMIS can un-duplicate client records.	No	Yes
HMIS Lead conducts security training and follows-up with recipients and subrecipient organizations.	No	Yes

Section 4.5-4.6

Describe the process and stakeholder involvement for updating HMIS governance charters and HMIS policy and procedures, including the COC's policy and procedures for managing a breach of PII.			
0 Points	1 Points	3 Points	6 Points
This was not addressed in the applicant's response.	Applicant **states** project has a process and that there is stakeholder involvement for updating governance charter, policy and procedures, including data breaches.	Applicant also **describes** how the process for stakeholder involvement for updating governance charter, policy and procedures, including data breaches.	Applicant also **provides at least one example** of stakeholder involvement in updating the governance charter and/or policy and procedures.

Section 5 & 6: Financial Information

Project is cost-effective - Budgeted costs are reasonable, allocable, and allowable.		
0 Points	7 Points	10 Points
This was not addressed in the applicant's response.	Budgeted costs are reasonable given the number of proposed households and household types served	And the match is at least 25% (minus funds for leasing) and from an allowable funding type

Serve High Needs Populations			
PSH Only			
Percent of participants are chronically homeless			
0 Points	5 Points	7 Points	10 Points
79% or less	80%	90%	100%

Length of Stay			
RRH & TH-RRH			
On average, participants spend XX days from project entry to residential move-in			
0 Points	5 Points	7 Points	10 Points
151+ days	150 Days	120 Days	90 Days

Exits to Permanent Housing			
Minimum percent move to permanent housing			
RRH & TH-RRH			
0 Points	5 Points	7 Points	10 Points
59% or less	60%	65%	70%
PSH			
0 Points	5 Points	7 Points	10 Points
95% or less	96%	98%	100%

Recidivism		
PSH		
Maximum percent of returns to homelessness within 6 months of exit		
0 Points	5 Points	10 Points
6% or more	5%	2%
Maximum percent of returns to homelessness within 1 year of exit		
0 Points	5 Points	10 Points
6% or more	5%	2%
RRH & TH-RRH		
Maximum percent of returns to homelessness within 6 months of exit		
0 Points	5 Points	10 Points
9% or more	8%	4%
Maximum percent of returns to homelessness within 1 year of exit		
0 Points	5 Points	10 Points
9% or more	8%	4%

New or Increased Income

Minimum percent of participants with new or increased employment income for project leavers			
0 Points	5 Points	7 Points	10 Points
19% or less	20%	25%	35%
RRH & TH-RRH			
Minimum percent of participants with new or increased non-employment income for project leavers			
0 Points	5 Points	7 Points	10 Points
49% or less	50%	55%	60%
PSH			
0 Points	5 Points	7 Points	10 Points
19% or less	20%	25%	35%

Project Effectiveness

Minimum % of entries to project from coordinated entry referrals	
0 Points	5 Points
<100%	100%
Project follows a Housing First Model	
-15 Points	0 Points
No	Yes

Data Quality & Timeliness

Missing data at or below		
0 Points	5 Points	10 Points
6% or more	5%	0%
Data timeliness at 10 days or less		
0 Points	5 Points	10 Points
94% or less	95%	100%

Financial Information

Project fully expended grant in most recent APR	
0 Points	10 Points
No	Yes

COC Priorities: Critical Needs

NEW PROJECTS	Project type is PSH	
	0 Points	10 Points
	No	Yes

Project addresses critical needs through one or more of the following		
Component	0 Points	1 Points
Projects designed to specifically support clients that are chronically homeless	No	Yes
Projects with partnerships to support households with pets	No	Yes
Projects with partnerships to support households with seniors age 55+	No	Yes
Projects with partnerships to support clients with mental health, substance use disorder, medical frailty, co-occurring or tri-morbidity	No	Yes
Projects with components that specifically address transportation barriers for clients	No	Yes

Describe how the project will specifically address the identified critical needs.			
0 Points	1 Points	5 Points	10 Points
Project does not address any critical needs	Applicant states the project addresses the critical need by not discriminating.	Applicant also ☐ Acknowledges how the need(s) impacts project participants ☐ Describes how the project, or partner organization, will provide the component to project participants ☐ Has a plan in place for how clients will be assessed for and advised of the component(s) at intake and throughout the enrollment	Applicant also ☐ Describes how success of project components addressing the critical need will be measured ☐ How it has or will incorporate the feedback of clients in the project component as a measure of success ☐ Attaches letters of commitment, contract, or other formal document if component(s) are offered through a partner organization

COC Priorities: Equity Factors

Applicant's board of directors includes representation from more than one person with lived homeless experience	
0 Points	1 points

No	Yes

Applicant's organization has more than one person with lived experience of homelessness represented in managerial, leadership, or COC leadership positions	
0 Points	1 points
No	Yes

Applicant's organization explicitly targets persons with lived experience for employment or internship opportunities in their job descriptions and recruiting practices	
0 Points	1 points
No	Yes

Applicant's organization routinely gathers feedback from persons with lived experience at least once per year and uses this feedback to adjust project design, policy, or procedures.	
0 Points	1 points
No	Yes

Applicant's organization has an active working group for DEI	
0 Points	1 points
No	Yes

The applicant's organization actively recruits people from populations overrepresented in homelessness for job & internship opportunities (BIPOC, mental health, substance use disorder, LGBGTQIA+, seniors 55+)	
0 Points	1 points
No	Yes

COC Priorities: HUD Priorities

Please briefly describe how the organization actively supports the efforts of the COC in creating, converting, or obtaining more affordable units.			
0 Points	1 Point	2 Points	3 Points
This was not addressed in the applicant's response.	Applicant **states** that it supports the COC's efforts in creating, converting or obtaining more affordable units.	Applicant also **describes** how it supports the COC's efforts in creating, converting or obtaining more affordable units.	Applicant also **gives examples** of how it supports the COC's efforts in creating, converting or obtaining more affordable units.
Please describe how a housing first best practice is reflected in the project's policy and procedures.			
0 Points	1 Point	2 Points	3 Points
This was not addressed in the applicant's response.	Applicant **states** that it has housing first best practices in its policies and procedures.	Applicant also **describes** at least one housing first best practice.	Applicant also **gives examples** of how the housing first best practice is reflected in its policies and procedures.
Please describe how the organization supports staff in order to recruit and retain qualified personnel. Please provide specific examples. Examples can include financial or non-financial support provided.			
0 Points	1 Point	2 Points	3 Points

This was not addressed in the applicant's response.	Applicant **states** that it supports staff.	Applicant also **describes** how it supports staff and how this has impacted their recruiting and/or retention efforts.	Applicant also **gives recent examples** (within the last 12 months) of how it supports staff.

DV Bonus			
Trauma-informed – Describe approach to serving program participants will be trauma-informed and how this will be incorporated into policies, procedures, and settings.			
0 Points	1 Point	3 Points	5 Points
This was not addressed in the applicant's response.	Applicant **states** that the project will have a trauma-informed approach incorporated into policies, procedures, practices and settings.	Applicant also **describes** how the project will integrate knowledge about trauma into policies, procedures, practices and settings.	Applicant also **provides examples** of how it recognizes signs of trauma in staff, clients and others and responds by integrating knowledge of trauma into policies, procedures, practices and settings.
Victim-centered – Describe how the project will be victim-centered and how this will be incorporated into policies and practices of the project and organization.			
0 Points	1 Point	3 Points	5 Points
This was not addressed in the applicant's response.	Applicant **states** that the project will have a trauma informed approach incorporated into policies, procedures, and settings.	Applicant also **describes** how the project will provide non-judgmental assistance, emphasize client self-determination, assist victims in making informed choices, and prioritize restoring victim's feelings of safety and security.	Applicant also **provides examples** of how it safeguards against policies and practices that may retraumatize victims and ensures victims' rights, voices, and perspectives are incorporated when developing efforts that impact victims.